

2017-2018 Highlighted Handbook Changes

Parking on School Grounds

- Students who are permitted to drive to school are assessed a \$200 parking fee for a full or partial school year.
- In an effort to be as fiscally efficient as possible, students who are issued a parking pass will not be included in the bus routing for the school year. If circumstances change and the student is no longer able to drive themselves into school a seat on the bus will be made available.

Attendance Guidelines

- The Shepherd Hill Attendance Guideline designates **six (6) unexcused class** absences per subject, per semester (each 1/2 year) as the maximum allowed for normal circumstances of regular school attendance. The allowed number of days for absence is designed to accommodate personal illness, religious holidays, serious personal or family problems or professional appointments that could not be scheduled outside the regular school day.
- With the accumulation of **seven (7) unexcused absences** in any one class during the semester (semester is defined as one-half the school year) the teacher will notify the appropriate assistant principal on a Credit Loss Form. The student will forfeit one half of the course credit for that semester unless an error has been made in the process or in the computation of the total days absent.
- Shepherd Hill discourages students missing school for extended family vacations. Such absenteeism disrupts the continuity of the student's learning. In addition, school work may not be provided prior to a child leaving for a non-school vacation. Responsible and independent students remain informed about assignments, class discussion, course content, and upcoming assessments during an absence by communicating with their peers or accessing their teachers' social media posts and webpages. All students are expected to develop this skill. Family vacations are unexcused absences. Students will be expected to make up any class work and/or homework assignments upon returning to school, in accordance with the guidelines for make-up work on page 20. Any work not made up will result in a grade of zero. Early exams (i.e. tests and quizzes) will not be provided.
- Students who have accumulated a combination of 10 tardy arrivals and early dismissals during the school year are ineligible for attendance awards.

Tardiness to School

- Students who arrive tardy to school without an acceptable explanation will not be allowed to enter with coffee or other snacks.
- Students who drive their own vehicles to school will have their parking privileges suspended after they have exceeded more than six tardies in a term (without a note from a doctor.)

Honor Roll

- To be eligible for Honor Roll, students must be enrolled in the equivalent of four major classes during the marking period.

General Disciplinary Procedures (the following has been added):

- **"Exclusion from Activities"** - When a student demonstrates a pattern or poor choices or repeatedly fails to meet expectations for student behavior, the student may be excluded from school activities and functions for a period of time to be determined by the administration. This approach will often coincide with other disciplinary consequences
- **Saturday Detentions** - An option used by the administration for a variety of offenses. It can be used in lieu of suspension so that students do not miss instructional time from the classroom. Saturday detention runs from 8:30-11:30 A.M.

Athletics

Participation in the interscholastic athletic program is voluntary. No student has a protected right to participate in this program. Students who participate agree to abide by the rules promulgated by the M.I.A.A., the league(s) to which the school belongs, and other rules and regulations adopted by the Dudley-Charlton School Committee including a \$150 per sport athletic fee (\$500 maximum per family/year). **It should be noted that any Co-Op fees paid to another High School do not apply to the family max guideline under Shepherd Hill.**