



**Applying for a
MA Work
Permit during
COVID-19**



WORK PERMITS

In order to obtain a work permit, you must first have a "Promise of Employment" from whomever is hiring you. If you don't have a *Promise of Employment*, just click on the following link: [Promise of Employment](#). Bring it to your employer and ask them to fill it out.

Once the Promise of Employment is completed and signed, you must email it to either Mrs. McGrail (smcgrail@dcrsd.org) or Mrs. Spahl (lspahl@dcrsd.org). You must also let them know the color of your eyes & the color of your hair. After all this information is received, a work permit will be emailed back to you.

You must sign the work permit before you return it to your employer. If possible, please email a copy of the signed work permit back to either Mrs. McGrail or Mrs. Spahl.