

Shepherd Hill Regional High School
Term 4
Grading Rubric, Schedule & FAQ

Main features of Term 4 Expectations:

1. **Maintains connectedness as #1 priority** - Every student has the option to connect with their teachers and classmates every time a class meets in the schedule.
2. **Schedule does not rotate** - a consistent schedule for teachers and students.
3. **Teachers have office hours**- Teachers will share with their individual classes.
4. **Minimizes schedule conflicts for students** - These may still happen on rare occasions. Teachers and Support staff will help to navigate when these arise.
5. **Maintains social-emotional support** - schedule will allow for teachers and support staff to provide the option for brief, consistent, social emotional check-ins throughout the week.
6. **Ability to be asynchronous** - All instruction, assignments, and/or assessments will also be made available online in Google Classroom for student access asynchronously.
7. **Face to Face is optional but participation is not** - Student participation in the online, interactive classes is strongly recommended and expected but not mandatory. Students who do not do the assigned remote learning lessons will not earn the credits they need to graduate.
8. **Term 4 will run from April 27th through June 18th.** Term 4 grades will be kept in School Brains. Students and Parents can continue to utilize the School Brains portal to view progress. Class of 2020 has the ability to finish earlier as scheduled within the regular school calendar.
9. **Term 4 counts for our Shepherd Hill students** - Failure to participate in distance learning will result in a lack of credit earned for the term. Students cannot academically fail Term 4, but they can fail to participate and fail to earn credit towards graduation.

DCRSD Grades 5-12 Rubric

No Credit	Return for Credit	Credit
<ul style="list-style-type: none"> ○ Assignment not submitted 	<ul style="list-style-type: none"> ○ The assignment is submitted ○ Partial effort is apparent <ul style="list-style-type: none"> ■ Responses are incomplete ■ Responses are <ul style="list-style-type: none"> ● presented in an unorganized manner ● Not expressed with clarity ○ Does not demonstrate adequate understanding of the material ○ Returned to student for opportunity to make improvements based on teacher feedback (can re-submit to teacher for credit) 	<ul style="list-style-type: none"> ○ The assignment is submitted ○ Substantial effort is apparent <ul style="list-style-type: none"> ■ Responses are accompanied by work ■ Responses are: <ul style="list-style-type: none"> ● strongly supported by evidence and/or details ● presented in an organized manner ● expressed with clarity ○ Demonstrates understanding of the material

**** To receive a passing Term 4 grade in a course, you must receive "credit" for 70% of all teacher provided opportunities in that course.**

Although the vast majority of students designated as in need of services (i.e. students with disabilities or english language learners) will be able to be provided credit in accordance with these remote learning rubrics, there may be students who are in need of an alternate system of feedback in order for progress to be measured as established by accommodations, modifications and goals in his/her IEP, 504 plan or ELL plan. For these students, an accommodated rubric may be established in conjunction with his /her special education teacher(s), english language teacher, or 504 coordinator. This will be communicated to the parent(s)/caregiver(s) in the student's individualized continuity plan.

Shepherd Hill Term 4 Schedule

	Monday	Tuesday			Wednesday	Thursday	Friday
09:00 - 10:30	<i>Educators available on email to offer students supports</i>						
10:30 - 11:20	Period 1	Period 5		10:30 - 10:55	Period 1	Period 5	Office Hours
11:25 - 12:15	Period 2	Period 6		11:00 - 11:25	Period 2	Period 6	Office Hours
12:15 - 12:45	Lunch	Lunch		11:25 - 11:55	Lunch	Lunch	Lunch
12:50 - 1:40	Period 3	Period 7		11:55 - 12:20	Period 3	Period 7	Office Hours
1:45 - 2:35	Period 4	Office Hours		12:25 - 12:50	Period 4	Office Hours	Office Hours
2:35 - 3:00 pm	Office Hours	Office Hours		1:00 - 3:00	Office Hours	Office Hours	Office Hours

Monday - Students receive and review work and ERLO's for all courses for the week - posted on google classroom by 9:00 a.m.

Monday - Tuesday: Classes begin at 10:30. Each class is 50 minutes in duration.

Wednesday and Thursday: Classes begin at 10:30. Each class is 25 minutes in duration.

Friday: Office hours run from 10:30 - 3:00. Students must submit all work from the week in order to receive feedback and credit

Students should reach out to teachers and support staff at any time during the week should they have questions.

Teachers will share their Zoom video or other platforms link through Google Classroom for follow up to students.

FAQ

Question: How will classes meet during Term 4?

Answer: All classes (Period 1 - 7) will meet throughout the week for “remote learning sessions”. Remote learning sessions are hosted by teachers and take place through the use of videoconferencing or teleconferencing, allowing opportunities for connection in a digital setting. They provide learning opportunities such as direct instruction, small group or individual tutorials, classroom discussion, the sharing of resources, collaboratively exploring resources, reviewing concepts, preparation for assessments, peer collaboration, the sharing of feedback, and more. In addition to teaching and learning activities, Remote learning sessions provide students and teachers with the chance to build and maintain personal relationships and connections.

Question: Will we still have Odd/Even days within the Term 4 schedule?

Answer: In an effort to keep things as simple as possible, we will not be running an odd/even schedule when term 4 begins. This impacts some music classes and AP science labs.

- The AP lab periods will be forfeited to allow the every-other day classes to "meet" twice per week. Students who are not committed to another class on the opposite day of their lab period may use this time to work independently.
- The classes that normally meet every-other day will be held "every day" (both times that period "meets" each week).

Question: Is attendance at the remote learning sessions expected?

Answer: Attendance at remote learning sessions is encouraged and expected; however, attendance at remote learning sessions will not be considered as a determinant of passing or failing. We recognize that students and their families are facing unique challenges. If students are not able to attend the sessions due to the circumstances they are facing, feel free to reach out to your child’s teachers, school counselor, or administrators.

Question: What other opportunities are there for students to connect with teachers or get extra help?

Answer: Students will be able to work with teachers each week during “virtual office hours”. Teachers will choose the hours that they will be available and will share this time with students and parents on Monday when posting their assignments for the week. Virtual office hours are opportunities for students to meet with teachers for extra help, bring questions and get answers, engage in conversation, complete work “alongside” their teachers, and more. During virtual office hours, teachers will be available online in their district-provided video conferencing or teleconferencing platform so that students can “drop in” to work with their teachers. Throughout the week, teachers will be available to respond to emails, share feedback on

student work, participate in phone conversations with parents, and other means of communication.

Question: When will students and parents find out about their assignments and when they are due?

Answer: All assignments for the week, due dates for assignments, and the scheduled time for virtual office hours will be posted to Google Classroom and emailed to parents on Monday.

Question: What if, as a parent, I am not receiving the emails that teachers are sending?

Answer: Parents who are not receiving emails can reach out to the teacher to update their email address as well as reach out to the high school administration to review updating their preferred email in the School Brains Information system. All email addresses of Shepherd Hill staff are posted on our website. Shepherd Hill's administrative assistants, Lynn Spahl (lspahl@dcrsd.org), and Sheila Mcgrail (smcgrail@dcrsd.org) can also be reached via email in order to have your email address updated.

Question: Will students' assignments be graded by teachers?

Answer: Students' assignments will be graded following the guidelines of the Term 4 Rubric. Students will not receive numerical grades for assignments. This is in alignment with the guidelines from the Department of Elementary and Secondary Education.

Question: How will the status of "credit" or "no credit" be determined for assignments during remote learning?

Answer: The status of "credit" or "no credit" will be determined based on the quality of the work submitted by students. When assigning work at the beginning of each week, teachers will provide a rubric or a description of what successful completion of the work should include. If a student submits an assignment that approaches the criteria to earn "credit", teachers may recommend that the student "**resubmit for credit**". In these cases, students have the chance to revise their work based on the teacher feedback and resubmit to the teacher to earn "credit" for the assignment.

Question: How can students or parents check to see if students have received "credit" for a remote learning assignment?

Answer: Students and parents can check their School Brains Portal on a weekly basis for updated information. They should see assignments listed with the date and "remote learning assignment" with a code that will show whether students received credit. We will continue to use the School Brains terminology that you are already familiar with in order to make it easier to track.

- Students completed the weekly remote learning assignment and RECEIVED CREDIT.
- Students partially completed the weekly remote learning assignment or submitted work that did not fully meet the criteria to earn credit. The student should use teacher feedback to review/revise the assignment and then RESUBMIT FOR CREDIT.

- Students who did not complete/turn in the weekly assignment and DID NOT RECEIVE CREDIT.

Question: Is attendance at remote learning sessions required in order for a student to earn a passing grade in a course?

Answer: Attendance at remote learning sessions is encouraged and expected; however, attendance at remote learning sessions will not be considered as a determinant of passing or failing.

Question: How will we handle final grades for terms 4?

Answer: Terms 4 will be graded on a "Pass/Fail" basis.

Question: How was student work graded during the initial three-week absence from school?

Answer: As previously stated, work/practice assigned from March 16 - April 7th will not be graded. The DESE recommended that practice/work during the initial three-week absence from school would not be graded.

Question: When did term 3 end?

Answer: Term 3 was extended until April 17 to allow students who are currently in danger of failing term 3 time to bring their grades into the passing range.

Question: Do "Pass/Fail" grades get calculated in class rank?

Answer: No.

Question: How will grades for terms 1, 2, and 3 be reported?

Answer: The district will report numerical grades/credit for terms 1, 2, and 3 on students' report cards and transcripts.

Question: Will the grades for terms 1 and 2 be included in rank and GPA?

Answer: Yes. Since the grades for terms 1 and 2 were earned prior to school closing, we will keep the traditional numerical grades and include these in class rank and GPA.

Question: What if a student currently has a failing average for term 3?

Answer: Term 3 was extended through April 17 to give students the opportunity to complete missing assignments from the first part of the term. Additionally, students had the opportunity to attend remote learning sessions and submit assigned work for credit in the final two weeks of term 3.

Question: How will this shift to the “Pass/Fail” grading system for term 4 be communicated to colleges and universities?

Answer: Many colleges have already communicated with us regarding their understanding of the current situation high schools are in across the nation. They fully understand the Pass/Fail grading system that high schools are utilizing. Information regarding our grading practices during this school closure will be included on the school profile document that Shepherd Hill prepares annually as a way to share specific information about our school, grading practices, programming, the future plans of our students, and more. Additionally, If you are concerned about a particular college our guidance counselors can certainly work with them to prepare transcripts with more detail including each quarter grade instead of only the final grade. Again, since schools across the globe are facing similar challenges, we expect that college admissions officers will see most schools taking steps similar to Shepherd Hill.