

# SHEPHERD HILL REGIONAL HIGH SCHOOL DRIVER EDUCATION PROGRAM

**Scott Provost**  
*Program Director*  
sprovost@dcrsd.org

68 Dudley-Oxford Road  
Dudley, Massachusetts 01571  
508-943-6700 x 452  
508-943-5956 – fax

## **Covid 19 - Driving Lessons - Action Plan - Updated 4-15-22**

All guidelines provided by the Federal and State governments as well as the Registry of Motor Vehicles will be followed. Even though all precautions will be taken, there is no way we can guarantee that an instructor or student will not be exposed to the Coronavirus. This plan will be reviewed by all driving instructors before submission to the administration for approval. Documentation of administrative approval is needed.

### **I. Instructor Responsibilities/Requirements**

- A. All Instructors will sanitize all touch points of the car as needed.
- B. Masks are optional while conducting driving lessons. The instructor can require everyone in the car to wear masks for the safety of the instructor and students.
- C. Any issues or concerns will be immediately reported by email to the Director of Driver Education.
- D. Driving lessons will not occur during school hours when school is in session that includes in-person, remote learning, and all teacher collaboration hours.
- E. Driving lessons for any grade 12 student can occur at any time agreed upon by the instructor and student when they finish classes in May with driving instructors who do not teach during the school day.
- F. Teachers who are also driver's education instructors will not be permitted to do lessons until after school hours when school is in session. That includes includes in-person, remote learning, meeting times, and all teacher collaboration hours. The earliest a teacher can begin a lesson on a normal school day is 15 minutes after the end of the school day except Fridays and the day preceding a holiday or vacation.
- G. Student and instructor agree upon weekend driving hours.
- H. It is recommended that lessons be given with the windows open at least 1 inch to provide good airflow whenever possible.
- I. If informed by a driving student or his or her parents, that the student was exposed to COVID 19, the instructor will follow the state guidelines and may require everyone involved to quarantine before resuming lessons.
- J. If the instructor is exposed to COVID 19, he or she will inform everyone that has been on a lesson with him or her. This may require everyone involved to quarantine before resuming lessons.

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## **II. Student Responsibilities/Requirements**

- A. All students will wear a mask during all lessons if requested by their instructor.
- B. The driving instructor will be informed by the student or parent if the student has been exposed to COVID 19. This may result in a quarantine of the student and instructor before lessons resume.

## **III. Road Tests**

- A. We now listed as an on site road test provider.
- B. When we host road tests, the instructors will clean the cars between road tests.
- C. All participants in the road test must wear a mask as required by the RMV.

## **IV. Consent**

- A. A google form will be sent to all parents to get consent for their child to start driving lessons based on the guidelines of this action plan. Students over 18 must fill out the form as a legal adult before they continue driving lessons.
- B. No student will be allowed to drive unless this form is completed.

## **V. Priority for Driving Lessons**

- A. We will prioritize student drivers by their license eligible date and availability whenever possible.
- B. A student who is already driving with an instructor will not have his/her lessons interrupted by a new student who has an earlier license eligible date whenever possible.

## **VI. Changes to this Action Plan**

- A. Any changes that need to be made to this plan based on state or federal guidelines that may change after the plan is put into effect, will be posted and emailed to all students and parents.