

**DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
HERITAGE SCHOOL**

34 Oxford Road • Charlton Massachusetts 01507

Peter J. Olson, Principal

508- 248-4884

508- 248-4611

FAX (508) 248-1109

www.dcrsd.org

RECORDS RELEASE – STUDENT RECORDS

New School: _____

Phone: _____ Fax: _____

Student Name: _____ Grade: _____

Date Withdrawn: _____

I hereby grant permission for release of records all of the following documents:

- ✓ Health Records
- ✓ Transfer Card
- ✓ Transcript of grades, including grades to the date of withdrawal
- ✓ Standardized test results, including MCAS testing
- ✓ Special Education Individual Education Plan, 504 Plan (if applicable)
- ✓ Letter of discipline status*

Letter must include any record of prior suspensions or expulsions, or a statement that there is no record of any such actions, sign by a school official.

In compliance with state and federal laws, permission is required of a parent, legal guardian or eligible student before any records can be released to an outside agency school or college. In order to comply with the law, your signature is necessary.

Signature: _____ Date: _____

New Residential Address: _____

“ ... to advance the knowledge and well being of our children and our community.”