Dudley-Charlton Regional School District
Transportation Request/Change Form

This form is to be used for new students and all changes related to student transportation. Allow a minimum of 3 working days for information to be processed and bus to be assigned.

Circle One and Enter Date: Add a student: Start Date_____
Delete a Student: Delete as of:_____
Change of Information: Start Date:_____

Student Information:
Last Name:_____First Name_____ MI___
Address (Residential): _____
DOB:_____Gender: Male / Female
School: _____Teacher _____
Grade: _____ Home Phone: _____
Parent/Guardian: _____
Work Phone: _____ Cell Phone: _____
Emergency Contact_____ Phone Number:_____
Relationship to Student:_____

Please fill in the following information if your child needs bus arrangements to **a sitter or day care provider.**
Sitter's Name: _____
Sitter's Address: _____ Sitter's Phone: _____

*****Please note: The Boys/Girls Club closes on early dismissal days due to bad weather.*****

	Home	***Sitter***	***Parent Transp.***	***Other***
Monday AM Bus# to school from:	☐	☐	☐	
Monday PM Bus# from school to:	☐	☐	☐	
Tuesday AM Bus# to school from:	☐	☐	☐	
Tuesday PM Bus# from school to:	☐	☐	☐	
Wednesday AM Bus# to school from:	☐	☐	☐	
Wednesday PM Bus# from school to:	☐	☐	☐	
Thursday AM Bus# to school from:	☐	☐	☐	
Thursday PM Bus# from school to:	☐	☐	☐	
Friday AM Bus# to school from:	☐	☐	☐	
Friday PM Bus# from school to:	☐	☐	☐	
Early Dismissal Bus# from school to:	☐	☐	☐	