

Dudley-Charlton Regional School District
Transportation Request/Change Form

This form is to be used for new students and all changes related to student transportation. Allow a minimum of 3 working days for information to be processed and bus to be assigned.

Circle One and Enter Date: **Add** a Student: Start Date: _____

Delete a Student: Delete as of: _____

Change of Information: Start Date: _____

Student Information:

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

DOB: _____ Gender: Male / Female Grade: _____

School: _____

Parent/Guardian's name: _____

Home Phone: _____ Cell Phone: _____ Alternate Phone: _____

Emergency Contact: _____ Phone Number: _____

Relationship to Student: _____

Alternate Bus Information: Please fill out this information if your child is being picked up and/or dropped off at a location different from the home address. Per Dudley-Charlton Regional School District Transportation Policy an alternate Pick Up and/or Drop Off must be "a single alternate stop on a long-term, consistent daily basis "at an address within the district .

AM Pick Up Location: _____

Monday Tuesday Wednesday Thursday Friday

Contact: _____ Name of Day Care (if applicable): _____

PM Drop Off Location: _____

Monday Tuesday Wednesday Thursday Friday

Contact: _____ Name of Day Care (if Applicable): _____

To be completed by School:

Date: _____ Student ID Number: _____

Form Completed and sent to Transportation Company by: _____

"The Dudley-Charlton Regional School District does not discriminate on the basis of race, color, sex, religion, national origin, sexual orientation, disability or homelessness."