

A NOTE FOR SCHOOL

- TEACHER
- OFFICE
- OTHER

Today's Date ____/____/____

Student Name: _____

Teacher: _____ Grade: _____

ABSENT/TARDY

- was absent was late to school
- will be absent will be late to school

On date(s): _____

Due to: _____

PICK-UP/LEAVE EARLY

will be picked up by: _____

At: Dismissal _____: _____ AM/PM

will leave ____/____/____ @ ____: ____ AM/PM

Due to: _____

MONEY ENCLOSED

Amount: \$ _____. Cash Check

For: Lunch Field Trip Books Other: _____

OTHER

Parent/Guardian: _____

E-mail: _____

Contact #: (____) _____ - _____

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