

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

**MEETING MINUTES**

Capital and School Safety Subcommittee

Friday, January 6, 2023 11:00 AM

Via video conferencing:

Join Zoom Meeting:

<https://us06web.zoom.us/j/85435925105>

In attendance: Jamie Terry, Kelly Szela, Caitlynn Panczyk; Steven Lamarche, Joseph Caron, Richard Mathieu, Cheryl Kozub.

1. Call to Order – The meeting of the Capital and School Safety Subcommittee was called to order at 11:05 a.m. by the Chair, Jamie Terry.
2. Approval of Minutes (12/2/2022)  
A motion was made by Kelly Szela to approve the meeting minutes of December 2, 2022 as written, then seconded by Caitlynn Panczyk. Unanimous approval.
3. MSBA
  - a. School Building Committee Update – Mr. Lamarche reported that the District is still seeking the value of the feasibility study. Comparisons of higher values was discussed. The School Building Committee will meet on February 6, 2023 at 6:00 p.m. Shepherd Hill staff has agreed to design a tour for the Committee. With the help of the new Dudley Cable Studio Manager, Amanda Gage, the message will be broadcast to the community via the Dudley cable news channel.
4. Middle School Roof Project - Update
  - a. Architect Cost Estimates – Rich reported that the five-page report summary lists all the highlights of the 118-page document. RussoBarr call is scheduled today at 2:00 p.m. which will provide additional information. Good news is there is sufficient budget for the roof replacement. However, price estimates are unaffordable for the higher-grade roof. Structural engineering necessary for second quote, which makes sense to get quote if the cost is reasonable, 10K vs 50K. Maybe get a second bid for built up roof. We will see what the recommendation would be from the architect. Joe reported there are three types of roofs BUR, PVC, EDPM. The higher-grade roof will last 5-10 years longer for dependability. However, EDPM would serve us well. PVC is not good for roofs as it condensates from heat and is very slippery when wet. The Committee would like RussoBarr to attend the next school committee meeting on February 8<sup>th</sup>. All bid documents will be complete by then.
  - b. Anticipated Procurement Timeline  
On track to have the vendor replace, finalize and award for summer with goal of completion by the start of the 2023-2024 school year. The March 2023 meeting is anticipated for the School Committee vote.
5. Prioritizing Project List  
It was recommended to hold off on doing anything else until cost estimates are in for the roof replacement to proceed for phase I capital budget. Start the process for final bids and get architectural review of other schools.

Cost increases have been noticed for fire panels. Four years is the timeline. Siemens will

complete the replacement of fire panels within the next two years. Change orders may increase or sometimes decrease the cost of the project.

6. Future Agenda Items

There will be new agenda items most likely added in March.

7. Next Meeting

February 3, 2023 at 11:00 a.m.

8. Adjourn

At 11:29 a.m., Kelly Szela motioned for adjournment, then seconded by Caitlynn Panczyk. All were in favor.

*“...to advance the knowledge and well being of our children and our community.”*