

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT  
Meeting of the Policy Review Subcommittee  
Monday, October 24, 2022  
9:00 AM

Zoom meeting

<https://us06web.zoom.us/j/86191974968>

MINUTES

1. Call to Order

The meeting was called to order at 9:20 am

2. Election of Subcommittee Chair

C. Panczyk elects J. Costello as the Subcommittee Chair  
J. Costello accepts the nomination.

3. Approval of Minutes, Meeting of Monday, May 2, 2022

Minutes approved by the Subcommittee by consensus.

4. Website Review

Superintendent Lamarche shares that all Policies on the website will be reviewed and updated as needed. The deadline for this work is January 1, 2023.

5. Establish Priority Policy Review

- LBB - Designation of Preferred Vocational School - Adoption  
This is a brand-new policy for DCRSD. Typically, school districts designate a vocational school. The vocational school for DCRSD is Bay Path and, ideally, the District would want their students to apply to Bath Path first before reaching out to other vocational schools outside of the District area.

The Subcommittee agrees to move Policy LBB to the Full Committee for discussion and consideration.

- KEC/IJL - Feedback/cross-reference - Amend/Adoption  
KEC has already been approved, but IJL was put on hold until the Library Review Committee adopted its protocols to see if any cross-reference between the two policies was needed. After review, it does not appear to be any cross-reference changes for the actual IJL Policy.

J. Costello agrees that the two policies should continue to be tied together even though Policy KEC focuses more on the classroom perspective, while IJL is more specific to Library materials.

The Subcommittee agrees to move Policy IJL to the Full Committee for discussion and consideration.

- JLCB - Immunization of Students - Adoption  
DCRSD currently does not have a Policy around the Immunization of Students. Adopting one will help the school nurses tremendously. Most Pediatricians already have these requirements in place, but by adopting Policy JLCB, the DCRSD would be able to more easily obtain records by having the Policy to reference.

Blackstone-Millbury has a policy that provides a little more detail around certain exemptions (medical, religious, recent immigration, etc). The subcommittee discussed the benefits of modeling Policy JLCB after Blackstone-Millbury in regard to what is and is not accepted.

C. Panczyk raises the discussion around the approval process and Superintendent Lamarche confirms that the School Nurses are the ones to approve the exemption but follow a designated form that also goes to Administration for approval. There is also a designated school Physician to help if the need arises.

Upon completion of the discussion, the subcommittee agrees to create a draft policy that can then be moved to the Full Committee for discussion and consideration.

- JLCD - Administering Medicines to Students - Adoption  
DCRSD currently does not have a Policy around the Administration of Medication to Students, specifically surrounding the administration of Narcan/Naloxone if ever needed.

The subcommittee agrees that a Policy should definitely be in place and a conversation with the nurses should take place before a policy is drafted for consideration. It will need to clarify where the medication itself is being stored, that expiration dates are always being checked, and that the nurses feel comfortable administering the drug if the need ever arises.

It was discussed that by, creating this policy, it does not mean that DCRSD supports drug use, but that the District acknowledges that there is an opioid crisis and is prepared in case a situation ever arises.

The next step is to work with the nurses in order to create a draft policy that can be brought back to the Policy Subcommittee for review before moving it to the Full Committee for discussion and consideration.

6. Next Meeting Date – November 28, 2022, 9:00 AM Video Conferencing

7. Future Agenda Items

- DCRSD Staff Resource Handbook

8. Adjourn

A motion by C. Panczyk, second by J. Costello to adjourn the meeting was passed unanimously.

J. Costello – Yes

C. Panczyk – Yes

The meeting was adjourned at 10:25 am.

## School Committee Members

Caitlynn Panczyk  
Jeanne Costello