

Capital Outlay and Safety Subcommittee Meeting
October 14, 2022
11:00 a.m.
Meeting Minutes

In attendance: Caitlyn Panczyk, Jamie Terry; Richard Mathieu, Joseph Caron, Steven Lamarche.

The meeting of the Capital Outlay and Safety Subcommittee was called to order at 11:00 a.m.

The motion to accept the minutes from September 23, 2022 was made by Caitlynn Panczyk and seconded by Jamie Terry, with unanimous approval.

The Request for Qualifications was advertised to over 500 firms, with 25 responses, two of which are from tracking agencies. A preliminary bid conference was held on October 3, 2022 in which three companies were in attendance and who will be submitting an RFQ. Two companies not in Massachusetts. It was decided to distribute RFQs after October 20, and set up a meeting date to score the RFQs for the week of October 31, and bring the ranked list to the School Committee meeting on November 9. The School Building Committee looking to do a walk-through at the school sometime in December. A video conference meeting has been scheduled for December 6. Committee appointments were made at the October 12 School Committee meeting. Also discussed was funding for a feasibility study in Dudley.

Adjournment was at 11:25 a.m. The motion to adjourn the meeting was made by Caitlynn Panczyk and seconded by Jamie Terry.

The next meeting date is scheduled for December 2, 2022 at 11:00 a.m.