

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

Approved minutes of the meeting of the Policy Review Subcommittee of Thursday, May 23, 2019, Shepherd Hill Regional High School, 68 Dudley-Oxford Road, Dudley, 9-11 a.m.

In attendance were Subcommittee Chair Mary N. Antocci; Kristine E. Nash, Ed.D., Interim Superintendent of Schools; Sandra Sullivan, recording secretary.

1. Call to Order

The meeting came to order at 9:33 a.m.

2. Approval of Minutes, Meeting of Monday, May 13, 2019

Mrs. Antocci approved the minutes of the meeting of Monday, May 13, 2019.

3. Communications

The district needs to establish a policy on Extended School Year programs for special education students. Dr. Nash will ask Mrs. Allen to do some research on this program and a model policy.

4. Policies brought to Subcommittee attention for review:

JCLB - Inoculations of Students first reading by School Committee May 22, 2019, second reading is scheduled for Tuesday, June 11, 2019.

IJOA - School Sponsored Field Trips first reading by School Committee May 22, 2019, second reading June 11, 2019. The subcommittee will continue its work on a policy for international travel.

Dr. Nash and Mrs. Antocci discussed the transportation process for field trips and the use of the district bus with associated costs. Shepherd Hill Head Custodian Greg Duval joined the meeting to discuss the process he uses for reservations of the district-owned school bus. Dr. Nash and Mr. Mathieu will redesign the field trip form to include costs associated with the trip. The form should be online. Dr. Nash is still working on the out of state and overnight form which had a trial run with the recent music department requests.

Dr. Nash presented a form that she developed while in Oxford with forms that were part of the policy. Dr. Nash will ask Mary Pierangeli to review based on her experience with the foreign language club travel over the years.

Mrs. Antocci and Dr. Nash discussed whether a nurse be required to accompany international travel groups. Dr. Nash said the forms used for overnight, out of state and day trips, there should be an indication of review by the nurse and a determination made whether a nurse is needed to accompany the group.

KF - Use of School Facilities (including MA Health & Human Services head injury/concussion training law)

5. Continuance of Policy Review/MASC Comparison and Update Recommendations

6. Summary of Policies and Updates for Full School Committee Submission

7. Future Agenda Items –

8. **Next Meeting Dates** – Wednesday, May 29, 2019, and Monday, June 3, 2019, Shepherd Hill Regional High School, 9-11 a.m.

9. **Adjourn**

The meeting adjourned at 11:27 p.m.