

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

Approved minutes of the meeting of the Dudley-Charlton Regional School Committee, Wednesday, July 11, 2018 at Shepherd Hill Regional High School, 68 Dudley Oxford Road, Dudley, MA 01571, at 7 p.m.

In attendance were members of the School Committee:

Pauline J. Aucoin, Chair
Cathleen Carmignani
Catherine M. Kabala
Elaine M. Rabbitt
Stephanie A. Reed
Jamie L. Terry

Mary N. Antocci, Vice Chair, was not in attendance.

Also in attendance were Kristine E. Nash, Ed.D, Interim Superintendent, Richard J. Mathieu, Director of Finance and Operations, district administrators William F. Chaplin, Barbara Marderosian, Lori A. Pacheco, Dean Packard, Kathleen E. Pastore, Christopher E. Starczewski; Dudley-Charlton Teachers Association President Kevin Foley; Charlton Resident Stefan Sage; media representatives Rich Earle, audio visual coordinator; Sandra Sullivan, recording secretary.

I. Call to Order

The chair called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Following the pledge, Mrs. Aucoin introduced Dr. Kristine E. Nash, who began her duties as interim superintendent on July 9, 2018. Dr. Nash has over 40 years' experience in education, beginning as a teacher, and working her way up as curriculum director, and assistant superintendent. Dr. Nash retired as superintendent in Hanover and was on board when the town built a new high school. She has completed several interim positions, most recently in Oxford.

The committee welcomed her to Dudley-Charlton.

III. Approval of Minutes

A. *Minutes of Regular Meeting of Wednesday, June 27, 2018*

A motion by S. Reed, seconded by E. Rabbitt, to approve the minutes of the meeting of Wednesday, June 27, 2018, as corrected, was approved by unanimous vote.

B. *Minutes of Executive Session of Wednesday, June 27, 2018*

This item was tabled for discussion during executive session.

IV. Approval of Warrants

The following warrants were distributed during the meeting for review and signature. There were no comments or questions.

Subcommittee Warrants		Accounts Payable Warrants		Payroll Warrants	
Warrant #	Amount	Warrant #	Amount	Warrant #	Amount
2	\$110,548.90	143	\$2,6437.30	1215	\$808,951.22
3	\$53,224.91	144	\$116,754.89	1215D	\$301,667.25
4	\$525.00			1216D	\$25,449.69
142	\$249,254.94			1216P	\$89,963.25
5	\$10,118.00				
6	\$400,272.16				
7	\$580,600.00				
145	\$6,953.89				
TOTAL	\$1,411,497.80		\$143,192.19		\$1,226,031.41

V. Citizens' Forum

No one spoke at this time.

VI. Communications

Mrs. Rabbit reported on the email sent to all members from a Mason Road School parent. The committee was impressed with Principal Robin L. Parmley's response to the parent.

VII. Superintendent's Report

1. Members were reminded of the early bird discount to register for the Massachusetts Association of School Committees and Massachusetts Association of School Superintendents' Joint Conference.
2. Dr. Nash called the committee's attention to the report of expenditures from the John Paire Student Support Fund. Dr. Nash will reach out to the family to begin discussions on the guidelines and plans for this fund.
3. Per the committee's request, Dr. Nash presented a report showing the totals of home schooled children in the district.
4. Dr. Nash reported that Charlton Middle School has been selected to participate in the National Assessment of Educational Progress, which, she said, is the closest instrument to a national assessment. The assessment looks at how the United States competes with other nations in grades 4-8 in math and science. Members received a letter from Jeffrey C. Riley, Commissioner of Education.
5. The Dudley-Charlton Teachers Association has been informed that the Dudley-Charlton Regional School Committee is taking no action on its offer to extend the

Agreement Between the Dudley-Charlton Regional School District, and the Dudley-Charlton Teachers Association, 2016-2019. The committee will wait for the teachers' association to send the customary letter seeking to open negotiations.

VIII. New Business

A. FY 2019 Budget

Mr. Mathieu said there are no financial figures from the state to report at this time.

B. Director of Finance and Operations Report (*Vote Required*)

Charlton Middle School has received a donation of \$330 from the Charlton Middle School Sunshine Club to offset delinquent lunch charges at the school.

A motion by E. Rabbitt, seconded by C. Carmignani to accept the donation as presented, was approved by unanimous vote.

Several donations have been made to offset delinquent lunch accounts. Some have identified specific accounts and others direct the money to be prorated among other deficits.

With the beginning of the new fiscal year, the business office is closing out FY 18 warrants. A large expenditure was made to upgrade the fire panel at Dudley Middle School. This is one of three units that need upgrading as replacement parts are no longer available.

District Treasurer Melinda Ernst Fournier will conduct warrant training Friday, July 13 beginning at 2 p.m. Four Committee members will attend two sessions to avoid having a quorum in attendance.

C. Consideration of Request for Home Instruction, Policy IHBG, (*Vote Required*)

Dr. Nash recommended approval of the request by a Charlton family to continue home schooling their children for the 2018-2019 school year. D. Nash recommended approval.

A motion by S. Reed, seconded by J. Terry to approve the request for continued home instruction as presented, was approved by unanimous vote.

IX. Next Meeting Dates

School Committee Meetings:

- Wednesday, August 8, 2018, Charlton Middle School, 7 p.m.

Budget and Finance Subcommittee:

- Wednesday, August 8, 2018, Charlton Middle School, 5 p.m.

X. Future Agenda Items – Budget, revisit MASC report regarding Central Office Staffing, Budget and Finance subcommittee to begin working on this process; executive session minutes review (Mrs. Aucoin, Mrs. Kabala); Policy Review Subcommittee to set dates with Mrs. Rabbitt and Mrs. Antocci.

XI. Executive Session – *“To conduct strategy sessions in preparation for negotiations with nonunion personnel or contract negotiations with nonunion personnel.” Also, “to discuss strategy with respect to collective bargaining if an open meeting will have a detrimental effect on the bargaining position of the public body.”*

- *Employment Contract for Dr. Kristine E. Nash, Interim Superintendent of Schools*

The chair entertained a motion to enter executive session and this was approved by unanimous roll call vote at 7:28 p.m.

The committee reentered open session at 7:29 p.m. The chair was alerted to one additional item to be considered under new business.

Dr. Nash read from the resignation letter from Robin L. Parmley, Principal of Mason Road School. Mrs. Parmley has accepted a position in Webster.

Dr. Nash will post the position as an interim on Friday. She said her first commitment is to the students and staff before announcing Mrs. Parmley’s last day in the district.

The chair entertained a motion to enter executive session at 7:37 p.m., and this was approved by unanimous roll call vote.

The committee returned to open session at 8:50 p.m.

A motion by J. Terry, seconded by C. Kabala to approve the minutes of the executive session minutes of Wednesday, June 27, 2018, as corrected, was approved by unanimous vote.

A motion by S. Reed, seconded by E. Rabbitt to approve a salary for the interim superintendent as \$145,000 beginning July 9, 2018, and two days of leave accrued every month of service, not to exceed 24 days, with four days received up front, was approved by a vote of 5-1. Voting in favor were P. Aucoin, C. Carmignani, E. Rabbitt, S. Reed, J. Terry. C. Kabala voted no.

XII. Adjourn

A motion by C. Carmignani, seconded by E. Rabbitt to adjourn the meeting was approved by unanimous vote at 8:52 p.m.

Items used for this meeting were

Agenda for Wednesday, July 11, 2018	Superintendent’s Report of Friday, July 6, 2018	Minutes of the Regular Session of Wednesday, June 27, 2018	Minutes of the Executive Session of Wednesday, June 27, 2018
Report of Home School Students	NAEP Notification	John Paire Student Support Fund expenditure report	Finance Director’s Report of Friday, July 6, 2018

Respectfully submitted by Sandra Sullivan, recording secretary.