

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

**Meeting Minutes**

Meeting of the Capital and School Safety Subcommittee  
Friday, March 3, 2023, 11:00 AM Via video conferencing  
Join Zoom Meeting: <https://us06web.zoom.us/j/84430642792>

In attendance: Jamie Terry, Kelly Szela, Caitlynn Panczyk, Steven Lamarche, Joseph Caron, Richard Mathieu, Cheryl Kozub

1. Call to Order

The meeting of the Capital and Safety Subcommittee was called to order at 11:03 a.m.

2. Approval of Minutes (02/03/23)

The first motion to approve the minutes of February 3, 2023 as written was made by Caitlyn Panczyk and seconded by Kelly Szela. Unanimous approval.

3. Middle Schools Roof Project – Update

a. Procurement Process.

i. Pre-Bid Conference. Five of the larger roofing companies attended the pre-bid conference, including Greenwood Industries from Worcester. The attendees, Joe Caron and the architect visited both middle schools with drawings and plans and answered any questions. Today at 2:30 p.m. sub-bids will be opened for masonry and plumbing.

ii. Filed Sub-Bidders. Architect will review the qualifications of the bid companies and will include the list of sub bidders. Favorable and non-favorable bid costs will be shared with the committee today. Addendum will be sent out all the plan holders who may choose which company they would like to use based on the sub-bid submissions. Joe Caron is the Owners Project Manager; Joe will receive the bids and publicly open the bids today.

4. MSBA

a. School Building Committee Update. Mr. Lamarche spoke regarding the meeting this week regarding enrollment which drives the cost of the project. The six-page document to be provided to the committee that shows factual information and how they project out the enrollment, justify cost factors and also helps with square footage of classroom learning environment. Projected enrollment is 850-851 at the high school. School projections are low because MSBA tends to give lower projections. Our projection came in at 890. Square Footage would be increased by about 5,000 ft. Factor that was new was pushed back on was feasibility. Grade span needs to be made now. Analysis of push up of grades and maybe consider grade 8 at SHRHS to increase enrollment projection. If we move forward with adding the Middle Schools of 350-370 to SHRHS students, this will be 100% of the cost factor of the project. The elementary

schools may need to readjust grade levels as well and push up to accommodate the grade 8 move to SHRHS if it is indeed done.

Current enrollment is at 890-920 at SHRHS. Births are down and longstanding residents are moving out of town or educating elsewhere which explains the lower enrollment. Square footage estimate is appropriate for this range. If the 350-370 additional grade 8 students were added to SHRHS, it would increase the square footage and the taxpayers will pay the full cost for the middle schools moving to Shepherd Hill. MSBA asked what are we are doing with the lower enrollment at the middle schools. This information will be presented to the school building committee at their next meeting on March 27, 2023 and shared publicly. Language for feasibility study must run through legal counsel for both towns and the school district. Feasibility study is scheduled for June 2023 and lasts for two years.

4. Future Agenda Items

Will have bid result information and will have been presented to SC and will have a timeline.

Next meeting scheduled for Friday, April 14, 2023 at 11:00 a.m.

5. Adjourn

The meeting adjourned at 11:45 a.m. 1<sup>st</sup> motion made by Kelly Szela, 2<sup>nd</sup> motion by Caitlynn Paczyk. All in favor.