

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

Approved minutes of the Dudley-Charlton Regional School Committee meeting of the Budget and Finance Subcommittee, Tuesday, October 29, 2019, Shepherd Hill Regional High School, Dudley, 8:30 a.m.

In attendance were subcommittee members Stephanie A. Reed, chair, Catherine M. Kabala, Pauline J. Aucoin; Steven M. Lamarche, Superintendent of Schools, Richard J. Mathieu, Director of Finance and Operations, Sandra Sullivan, recording secretary.

1. Call to Order

The meeting came to order at 8:41 a.m.

Mrs. Aucoin arrived at 8:42 a.m.

2. Minutes of Meeting of Tuesday, September 17, 2019

A motion by C. Kabala, seconded by P. Aucoin to accept the minutes of the meeting of Tuesday, September 17, 2019, as corrected, was approved. Mrs. Reed abstained.

3. Citizens' Forum

No one spoke at this time.

4. FY21 Budget Timeline

Mr. Mathieu will amend the draft budget timeline and will bring it to the full committee at its November 13 meeting. The subcommittee requested the district coordinate and run the annual Joint Financial Planning Meeting in March with town officials only. State legislators will be invited to a breakfast in April.

Mr. Lamarche and Mr. Mathieu will present budget priorities to the full committee at its November 13 meeting. Mr. Lamarche will present the proposed budget as a district, with principals on hand to answer specific questions.

5. Capital Outlay Committee

Mr. Lamarche said no meeting dates will be set until after the district learns the decision by the Massachusetts School Building Authority, hopefully in December.

6. Treasurer Update

Mr. Mathieu reported Carol Baron assumed the treasurer's position and the district is in its regular operational mode. Mr. Mathieu said FY 2019 issues have been closed out.

7. Future Agenda Items: November 19, 2019 Meeting

General Ledger Software Purchase: Mr. Mathieu said School Choice closed out FY 2019 with a balance of \$391,000. Mr. Mathieu said this can be used to pay for Infinite Visions, the proposed general ledger software from Tyler Technologies. The business office staff will attend a

demonstration on Nov. 13. Mr. Mathieu said the district received a quote of \$150,000 in December 2017. He will ask for the full committee's vote in December, with implementation of the software in either July 2020 or January 2021.

Student activities: Mr. Mathieu said school committee's must vote on all sub accounts. He will provide the documentation for all accounts at Charlton Middle School, Dudley Middle School, and Shepherd Hill Regional High School at the full committee's December 11 meeting.

Shepherd Hill Field Renovations: The subcommittee will meet with Mr. Chaplin for an update on fundraising efforts by the Shepherd Hill Boosters to renovate the baseball fields.

Cafeteria update: The promotion resulted in some deficits lower than previous year, have begun to go back up more recently, however.

School Choice: Mrs. Kabala requested an update on school choice enrollment, which Mr. Lamarche estimated at 151.

8. Adjourn

A motion by C. Kabala, second by P. Aucoin to adjourn the meeting was approved at 9:29 a.m.