
DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

POLICY

Overview of the School Committee

BBA

Responsibilities of the School Committee include the following:

1. **Massachusetts General Laws.** The committee is responsible for familiarizing itself with the General Laws of the Commonwealth relating to education and School Committee operations, regulations of the Massachusetts Board of Education, policies and procedures of this School Committee and District.
2. **Legislative or policy making.** The committee is responsible for the development of policy as guides for administrative action. The School Committee employs a superintendent who will implement its policies.
3. **Appraisal.** The committee is responsible to review the effectiveness of policies from time to time.
4. **Provision of financial resources.** The committee is responsible for adoption of a budget that will enable the school system to carry out the committee's educational plan.
5. **Public relations.** The committee is responsible for providing adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself and the school staff informed about the needs and wishes of the public.
6. **Educational planning and evaluation.** The committee is responsible for establishing educational objectives in conjunction with the Superintendent that guide the committee and the staff in developing goals and working together for the continued improvement of the Dudley-Charlton Regional School District.
7. **Executive Session.** The committee is responsible for maintaining strict confidentiality on matters discussed in executive sessions, except that which becomes part of the public record, once it has been approved for release.

School Committee Meetings

School committee meetings are basic to the operation of the school district. All official action of the School Committee shall be taken only when the School Committee is in open session at a meeting that has been duly posted. Meetings will be conducted according to Robert's Rules of Order as interpreted by the Chairperson.

The Superintendent of Schools, in consultation with the Chairperson, sets the meeting agenda. Persons desiring to place items on the agenda should request such placement from the Superintendent or the Chairperson at least one week before the meeting. Placement of items on the agenda is at the discretion of the Chairperson.

Members of the School Committee have no official power to act individually. Therefore, the school committee meeting is the forum for discussing issues relevant to the operation of the District. It is at a school committee meeting where individual members have the

opportunity to discuss their opinions on various topics that are under their control. Decisions on these issues will be determined by a majority vote in accordance with [Robert's Rules of Order](#). Votes may only be taken when there is a quorum of school committee members present at that meeting.

In addition, the school committee meeting provides an opportunity for items of interest or concern to individual citizens or groups of the school community to be heard under the Public Comment agenda item. (See Policy **BEDH**)

LEGAL REF.: [MGL Ch. 71:37](#) specifically, but powers and duties of school committees are established throughout the Massachusetts General Laws.

[Roberts Rules of Order](#)

Adopted October 5, 1972
Amended April 24, 2002
Amended January 9, 2013
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