

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

POLICY

Procedures for Conducting Hearings

**BEE**

In conducting all public hearings, the school committee will:

- Give due and public notice in line with statutory requirements and seek to publicize the meeting in all local media.
- Make available printed information on the topic of the hearing.
- Give all persons an equal opportunity to be heard in accordance with committee policy 9368.11.

The chair of each committee will preside at the hearing.

The public will be informed at the beginning of the hearing the particular procedure that will be followed in regard to questions, remarks, rebuttals, and any time limitations or other rules that must be followed to give everyone an opportunity to be heard.

In conformance with customary hearing procedures, statements and supporting information will be presented first by a representative of the committee to comment. Citizens must be recognized by the chair; all remarks must be addressed to the chair and be germane to the topic. To assure that all who wish get a chance to speak, the chair will recognize persons who have not commented previously during the hearing before recognizing persons who wish to remark a second time.

Adopted January 9, 2013